

NAPLES LIBRARY BOARD MEETING

October 16, 2019

Present: Judy Schewe, Aaron Mumby, Colleen Betrus, Lisa Jensen, Jerry Bay, Joe Moore, Mary Jerome, Chris Abraham, Janis Pridmore.

Prior to the start of our regular business meeting, Ron Kirsop from PLS, addressed the board regarding Trustee Training – Roles & Responsibilities.

No guests were present.

New Business: Judy Schewe gave us an update of the HVAC system. NYS Construction Grant monies have been received. Bids from Isaac Heating & Proctor Roofing have increased considerably from the original quote.

Motion # 73 – Colleen made the motion to hire Isaac & Proctor for the HVAC replacement and roof repair. Joe seconded. Motion carried.

The Policy Committee reviewed the policy on Emergency/Disaster Procedures and Incident Report and presented the info to Board.

Motion # 74 – Aaron made the motion to accept the updated Emergency/Disaster Procedures and Incident Report. Seconded by Joe. Motion carried.

Motion # 75 – Motion was made by Colleen to accept the Consent Agenda. Seconded by Aaron. Motion carried.

Motion # 76 – Motion was made by Aaron to pay the current bills that were reviewed by the Trustees. Seconded by Joe. Motion carried.

Committee Reports:

Building & Maintenance – no report

Policy – Update to Emergency/Disaster Procedures and Incident Report. Committee will meet again in January 2020.

Finance – no report

Planning – no report

Personnel – Committee held a virtual meeting. Reviewed job description of fulltime Library Clerk, to be considered in the future.

Motion # 77 - made by Colleen to approve the hiring of Owen Miller as a part-time library clerk. Seconded by Joe. Motion approved.

Friends – no report – they will be meeting in November.

Next meeting - November 20th, 2019. 5 o'clock.

Director's Report submitted by Judy Schewe
Naples Library Board Meeting
October 16, 2019, 2019

1. September Statistics:

- Items Borrowed - Adult Patron: 2086, Child Patron: 305, Teen Patron: 19, School: 49, Admin: 3, Other: 6 = Total 2468
- New Users – 13
- New Materials Added – 38 Adult titles, 27 YA titles, 53 Juvenile titles, 22 Media titles - Total= 140
- Weeded Materials – 18
- Overdrive – (Digital Ebook & Audiobook) – 392; Overdrive Magazines -14
- Wifi Users: 414 sessions
- People Counter Monthly Traffic –2089
- Reference Questions – 649 answered
- Social Media & Website Statistics: FACEBOOK Likes – 1039, Followers – 1066, Views- 254
- WEBSITE -Total Views – 1152; Visitors – 182

2. September Programs

- Youth – 3 programs, 24 participants
- Child – 5 programs, 46 participants
- Adult – 24 programs, 118 participants
- Total – 32 programs, 188 participants

Programs in July included: Bone Builders, Weekly Story time, Youth Club, Book Clubs, Weekly Mah Jongg Club, Suicide Prevention Talk, Narcan Training, Writers Group, Habitat for Humanity Global Village Talk, TASC Classes.

Youth Services

September Pre-school story time incorporated arts and crafts, songs, dance and instruments and stories. The felt board is used regularly for nursery rhymes. Themes were Nursery Rhymes, Animal Homes, and Apples. Incorporated in the story time is an opportunity for children to use their senses of taste, touch, smell, hearing and sight. Judy Schewe does the Pre-School Story Time every Friday.

Kendyl did STEM activities with the Youth Club in September including Cublets which magnetically stick together to form a variety of simple robots, a kind of modular robot; Breakout Box, which requires team work and critical thinking; and Q-BA-Maze which incorporated building and construction as well as teamwork. She will be using kits from PLS that incorporate coding and engineering and doing a Breakout Box which uses critical thinking. A Harold Hacker Grant has been submitted to purchase a Mobile Maker Unit as well as supplies needed for the weekly STEM based Youth Club.

The Naples Library received a lovely note from the staff at Naples Central School District thanking the library for supporting students during the summer 2019 and throughout the year. The note also mentioned appreciation for the lunch program and the learning opportunities provided by the library to the Naples community.

3. Adult Services

Bone Builders is well attended weekly. The Lounge is going strong with a steady group of seniors that like to meet and play games and chat over coffee and a snack. Weekly TASC (Test Assessing Secondary Completion) classes resumed in September. The Archives are open to the public on Tuesdays from 10:30 AM to 12:30 PM and is staffed by Judy Schewe and volunteers Blanche Warner, Carol Thompson, Linda Donovan, Trish Lambiase and Ellen Fernandez. The Friends of Naples Library held its Grape Festival Book Sale that took place at the former Divine Designs location on Main Street. The community and festival goers really loved being able to will a bag for \$5 and items went quickly. The event was a positive experience and it was great to have a presence at the festival.