

NAPLES LIBRARY BOARD MEETING

November 20, 2019

Present: Aaron Mumby, Lisa Jensen, Chris Abraham, Joe Moore, Judy Schewe, Mary Jerome, Janis Pridmore.

No Public Comments.

New Business:

Motion # 78 - Trustees reviewed the 2020 Library Closing Dates. Added September 26 – Naples Grape Festival. Motion to accept dates made by Aaron and seconded by Joe. Motion carried.

Motion # 79 - Trustees reviewed the new Library Card Policy. Id will be required to check out materials – Library card or license. A sign will be posted at circulation desk. Motion to accept new Library Card Policy made by Aaron and seconded by Joe. Motion carried.

Motion # 80 - Trustees discussed the Tax Cap Override Resolution for 20-21 budget. Motion to accept made by Aaron and seconded by Mary.

Judy discussed the Security Review she recently presented to all staff members.

Motion # 81 - Consent Agenda – Motion made by Aaron to accept Agenda and seconded by Joe. Motion carried.

Motion # 82 – Approval of paying current bills that were all reviewed by Board members. Motion made by Aaron and seconded by Joe. Motion carried.

Committee Reports:

Building/Maintenance – waiting for parts for new HVAC system.

Policy – had an electronic meeting to implement new Library Card Policy.

Finance – will meet in the next couple of months to review Policies related to Finance.

Planning – did not meet

Personnel – did not meet

Friends of the Library – meeting scheduled for Monday Nov. 25th.

Library Highlights by Judy Schewe –Judy had received monies from the Harold Hacker Grant and purchased a Mobile Maker Cart. She showed us what is available for the kids to use basing it on STEM projects.

NEXT MEETING – will be on December 18th at 5:30. Xmas gathering to follow for all trustees, Friends of the Library, staff and their family members.

Director's Report submitted by Judy Schewe
Naples Library Board Meeting
November 20, 2019, 2019

1. October Statistics:

- Items Borrowed - Adult Patron: 2109, Child Patron: 320, Teen Patron: 77, School: 76, Admin: 52, Other: 21 = Total 2655 (up 187)
- New Users – 19
- New Materials Added – 21 Adult titles, 20 YA titles, 26 Juvenile titles, 37 Media titles - Total= 104
- Weeded Materials – 57
- Overdrive – (Digital Ebook & Audiobook) – 378; Overdrive Magazines -6
- Wifi Users: 458 sessions
- People Counter Monthly Traffic –2345 (up 256)
- Reference Questions – 683 answered
- Social Media & Website Statistics: FACEBOOK Likes – 1047, Followers – 1076, Reach- 4,311
- WEBSITE -Total Views – 862; Visitors – 202

2. October Programs

- Youth – 3 programs, 9 participants
- Child – 5 programs, 63 participants
- Adult – 16 programs, 159 participants
- Total – 24 programs, 231 participants

Programs included: Bone Builders, Weekly Story time, Youth Club, Book Clubs, Weekly Mah Jongg Club, Suicide Prevention Talk, Native Americans of Naples presented by David Schewe, Pop-Up Craft Family Pumpkin Painting with Tina Newton, TASC Classes.

Youth Services

October Pre-school story time incorporated arts and crafts, songs, dance and instruments and stories. The felt board is used regularly for nursery rhymes. Themes were Unicorns, Kindness, Teeth and Halloween. Incorporated in the story time is an opportunity for children to use their senses of taste, touch, smell, hearing and sight. Judy Schewe does the Pre-School Story Time every Friday.

Kendyl and Owen did STEM activities with the Youth Club in October including Keva Building Planks; Breakout Box, which requires team work and critical thinking; and Ozobots. Ozobots are robots that blend the physical and digital worlds and teaches kids programming. Ozobots can identify lines, colors, and codes on both digital surfaces, such as an iPad, and physical surfaces, such as paper. Maker kits from PLS were used to incorporate coding and engineering and we used our own Breakout Box.

3. Adult Services

Bone Builders is well attended weekly. The Lounge is going strong with a steady group of seniors that like to meet and play games and chat over coffee and a snack. Weekly TASC (Test Assessing Secondary Completion) classes continue. The Archives are open to the public on Tuesdays from 10:30 AM to 12:30 PM and is staffed by Judy Schewe and volunteers. One-on-one computer help is always available to patrons.

4. Staff

Judy attended a staff training at PLS on October 29, *Security for Rural Library Staff*. This information is being shared with all staff members.

LEARNING OBJECTIVES:

- Know how and when to use “high-risk customer service skills” with difficult or challenging patrons.
- Being firm, fair, consistent, reasonable, and assertive in your application of your Code of Conduct.
- Trusting your intuition when working alone. Should you stay or go?
- Setting up help systems: phone trees, code words, exit and evacuation plans.
- Improving your physical security: panic alarms, OC pepper spray, better door hardware, remote locking devices, safe rooms.
- The value of Security Incident Reports.
- How to get better results from your law enforcement agencies.

We are happy to have Owen Miller join our staff. He is doing very well in his on-the-job training and is a great addition to our team. He is also helping Kendyl with youth club. All Naples employees have completed NY State sexual harassment prevention training via EAP.

5. Grants

The [Friends & Foundation of the Rochester Public Library](#) (FFRPL) and the Rochester Regional Library Council has awarded a grant of \$1,822 for a Mobile Makerspace to the Naples Library through the *Harold Hacker Fund for the Advancement of Libraries*. The grant will provide the ability to offer the tools and supplies needed to create a small Makerspace for all age groups and to make available housing of materials since the Naples facility does not have a free available to use specifically for this purpose. The goal is to provide hands-on learning, help with critical thinking and to boost self-confidence. Seven proposals were received and each was reviewed by a panel of three judges. The judges thought the successful applicants best exemplified the spirit of the Harold Hacker Awards. The Harold Hacker Grant for the Advancement of Libraries is a fund which honors Harold Hacker, former director of the Monroe County Library System and founder of the Rochester Regional Library Council and Pioneer Library System.

6. Community Outreach

Director Judy Schewe has joined the Bristol Valley Theater Board of Directors and will serve a three-year term beginning in November.

