

NAPLES LIBRARY BOARD MEETING

August 19, 2020

Meeting was held virtually via GoToMeeting. Meeting was recorded.

Present: Aaron Mumby, Christopher Abraham, Gerald Bay, Janis Pridmore, Judy Schewe, Lisa Jensen, Linda Strauss-Jones, Kim Torey, Deirdre Dutcher

No Public Comments.

New Business:

Motion 120# - Aaron made a motion to approve the Annual Update Document. Lisa seconded. Motion carried.

Motion 121# - Aaron made a motion to accept the resignation of Afton Litwiller. Lisa seconded. Motion carried.

Motion 122# - Aaron made a motion to accept the resignation of Angela Einwachter. Lisa seconded. Motion carried.

Kim Torpey joined meeting. She might be interested in filling Joseph Moore's position on the Board of Trustees.

Policy Committee decided to update the Copier Policy to include the procedure that is currently in place due to the pandemic.

Motion 123# - Aaron made a motion to accept the Exhibits Policy. Lisa seconded. Motion carried.

Motion 124# - Aaron made a motion to accept the Programming Policy. Lisa seconded. Motion carried.

Motion 125# - Aaron made a motion to approve the consent agenda. Lisa seconded. Motion carried.

Motion 126# - Aaron made a motion to approve the bills. Lisa seconded. Motion carried.

Committee Reports:

Building & Maintenance – Floor decals for social distancing installed. Rented water cooler will be returned and account with Crystal Rock cancelled. The library will purchase a water cooler.

Policy – Committee continues to work on recommended policies.

Finance – Committee continues to focus on finance policies.

Planning – Committee did not meet.

Personnel – Committee did not meet.

Friends – The Friends met this month. They discussed two fund raisers – a concert and an appeal letter mailing. The Friends Group has two new members, Susan Larson and Cathy Fields.

Director’s Highlight:

The library reached 22,000 people on Facebook. Story time is becoming very popular. Ally Makepeace is very talented and attracting viewers with Wednesday Story Time “Snippets” as well. Kendyl is doing “Crafternoons” with Facebook Live videos. There is Facebook Live programming from Aaron Lipp in August being sponsored by the Finger Lakes Community Arts Grant and Naples Library. Judy started a Naples Library Newsletter.

Next meeting is scheduled for September 23rd at 5:00 p.m.

Future meeting dates: October 21st, November 18th, December 16th.

Director’s Report

Submitted by Judy Schewe

Naples Library Board Meeting

August 19, 2020

July Statistics:

- New Materials Added –40 Adult titles, 5 YA titles, 44 Juvenile titles, 9 Media -Total= 98
- Circulation - 469 items (Adult- 419, Child-42, Admin -8)
- Weeded Materials –112 (items that have not circulated in over 5 years)
- New Users - 7
- Overdrive- Digital eBook -207, Digital eAudiobook –155; Overdrive Magazines -8 Total-370
- Wi-Fi Users: 226 sessions
- Social Media & Website Statistics: FACEBOOK Likes –1149, Followers –1,214, 43 check-ins, Reach-**22,024**
- Library Visits - 525
- WEBSITE -Total Views –771; Visitors –271

July Programs

- Children & Youth – 11 Virtual Programs, 7,581 views
- Adult –11 Virtual Programs Total = 250 participants
- Total – 22 programs, 7,831 participants

All on-site scheduled programs were cancelled as a result of library closure due to Covid-19

Virtual programs included Story Times, Story Time Snippets, Crafternoons, Book Clubs and Painting Classes, 3-Part Conversations on Race & Racism (145 participants), Author Talk w/ K.M. Randall, Facebook Live: PBS Books “Vanguard” by Martha Jones, Ph.D., Facebook Live Crafternoons.

Youth Services

Ally Makepeace provided Virtual Story Times for the community via Facebook Live videos and the month of July was plenty busy! Naples Library hosted five Story times, and five "Story time Snippets", which is a new program Ally developed to follow the theme of the week and introduce fun, interactive ways to deliver stories. It was a hit! Appearing twice a week on the internet gave us more continuity in the public- which doubled our views and exposure!

. Themes were: Story time Subjects- Week 1: Classic Folk Tales. Wednesday Snippet: "This Old Man", with Eugene, the Old Man puppet. Friday Story time, Classic Folk Tales. Week 2: Dragons. Wednesday Snippet: "There Was an Old Dragon Who Swallowed a Knight" with Dragon Puppet Bartholemew. Friday Story time: Dragons. Week 3: Princesses, Princes, and Castles. Wednesday Snippet: Felt Board Story Princess and the Pea. Friday Story time: Princes, Princesses and Castles. Week 4: Fractured Folk Tales. Wednesday Snippet: "The Cheese Stands Alone!" Farmer in the Dell backstory with Felt Board. Friday Story time: Fractured Folk Tales. Week 5: Mythical Creatures. Wednesday Snippet: "The Happy Troll" Felt Board. Friday Story time: Mythical Creatures.

Ally also created an inventory of approximately 400 more children's books for StoryTime themes, which she began working from recently to create cohesive weekly theme options with books all sourced from Naples Library. So far, I have been working on ten or so different themes, each with a Snippet, Song/Activity, and Storybook list.

August holds even more opportunities for creatively bringing literature, literacy, and learning to our community!



Story Time Snippet- The Very Hungry Caterpillar

For youth programming in July, Kendyl focused on the Summer Reading calendar for different activities/challenges that required little to no supplies. The activities are broken down into categories; reading challenges, creativity challenges, kindness challenges, writing challenges and outdoor activities. There is a different activity that kids can choose from every day. Kendyl was also tasked with setting up the library's READsquared page. The activities she planned are reflected as missions on the READsquared website. Kids can log their completed activities to add to their points to reach the goal of

1000 minutes of reading. In the month of July Kendyl monitored the READsquared site. We had a total of 22 patrons registered. Five came to the library to retrieve their activity bags. READsquared was mostly used for patrons to log their minutes read, we had 1 patron complete one of the extra missions available. Kendyl also created a fairy house display (which was one of the READsquared missions and made a fairy library which was posted to Facebook to create some incentive for patrons to participate in the missions.

Kendyl and Ally created book bundles for children. They collaborated on potential themes and decided which books to put in each bundle for which Kendyl created the artwork and display.

Kendyl started making weekly craft videos for kids and teens (Crafternoons on Facebook). Crafts focus on using materials that most people will already have in their homes and promote mindfulness. The craft themes will include STEM related learning in the coming month.

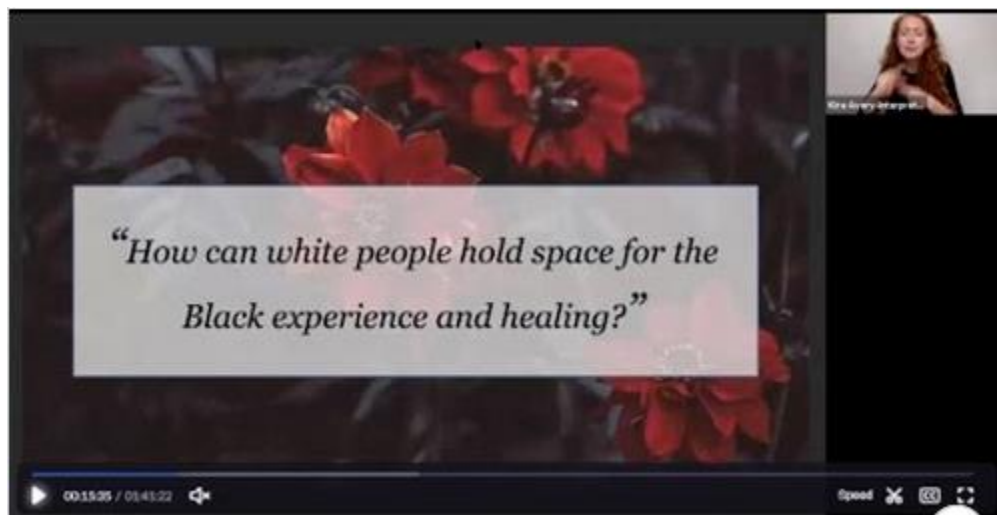
Kendyl also attended webinars about programming for teens including STEAM learning and virtual RPGs.



Crafternoon Video

Adult Services

Naples Library co-hosted the Eco Book Club with Cumming Nature Center and Judy hosted the “Choose Your Own Adventure” Book Club. 2 Virtual Painting Classes, Conversations on Race & Racism, a 3-Part Series with Rebekah Williams and Petra Page-Mann. Telephone reference and patron pick-up service. In July the NL sent out a July Newsletter to patrons via email blast platform Benchmark.



Conversations On Race & Racism

Staff

In July, staff were scheduled work hours to maintain 50% building occupancy at a time. Staff continued to empty the book drop and put books in the large meeting room for 72-hour quarantining periods. The library door is unlocked and patrons can enter the building as long as they are wearing a mask, have made an appointment, and answer contact tracing questions. Patron holds are being picked up. 30-minute browse and go has been advertised as well as 1-hour computer use sessions. Staff checks out items in the library for patrons or patrons can have their card scanned through the window and be met at the door to get their items. All staff are wearing masks and gloves. Daily health screening sheets are filled out by staff as well as routine cleaning logs. Angela is doing payroll and bookkeeping at the library and is also training Kendyl to take over her position as she has given notice of leaving her position in late August. Judy is working at home part of the time to cut down on building staff occupancy.

Building

Floor decals have been installed to encourage physical distancing and directional arrows for no contact exit. Water cooler service by Crystal Rock has been cancelled and the rented water cooler will be removed and replaced with a purchased water cooler. Ann and Larry Ritzler built and donated Plexiglass Barriers for the circulation desk. A letter of appreciation was sent.

Gifts

Jo Cornish gave a donation of \$100 to the Naples Library. A letter of appreciation was sent to Ms. Cornish.



OPEN
NAPLES LIBRARY
WELCOME BACK

HOW IT WORKS

Naples Library will continue to be opened for in-person visits! Appointments will be available for 30-minute Grab-and-Go Browsing and up to 60-minute Public Computer use. To ensure everyone's safety please observe the following

		
WEAR A MASK	PHYSICAL DISTANCING	DURING YOUR VISIT
Mask/Facial Covering if over the age of 2+. If you are unable to wear a mask, please place holds online or give us a call with your wish list. We will arrange a time for pick-up.	Please practice social distancing while in the library. Observe the 6-foot recommendation.	30-minute Grab-and-Go Browsing Call (888) 374-2757 to schedule an appointment Seating, Meeting, & Play Areas- Unavailable

SERVICES

- OUTSIDE PICK-UP -COPYING, SCANNING, AND FAXING
- SIX (6) PUBLIC ACCESS COMPUTERS: UP TO 60- MINUTE LIMIT, BY APPOINTMENT
- HAND WASHING LOCATION -HAND SANITIZER

HOURS:
MONDAY - FRIDAY: 10 AM-5 PM & SATURDAY:- 10 AM-2 PM (ITEM PICK-UP ONLY)

Wash hands before coming to the library. Reschedule when you have a fever or are not feeling well.
EXECUTIVE ORDERS 202.17 AND 202.18 REQUIRING FACE COVERINGS IN PUBLIC DURING THE COVID-19 OUTBREAK
HOW COVID-19 SPREADS - CENTER FOR DISEASE CONTROL AND PREVENTION

Library Reopening Information can be found at <https://napleslibrary.org/reopening-plan/>