

NAPLES LIBRARY BOARD MEETING

February 17, 2021

Present: Aaron Mumby, Janis Pridmore, Deidre Dutcher, Judy Schewe, Linda Strauss-Jones, Kim Torpey, Gerald Bay

Not Present: Chris Abraham, Lisa Jensen

Public Comments:

New Business:

Library Budget:

Previously, the Board approved a Tax Levy move from \$190,000 to \$210,000. Additional \$20,000 will move into the capital fund. Next step is to send budget to School District for School Board to review

Motion #152 - Aaron motioned to approve 2021-2022 Annual Budget. Deidre seconded. Motion carried.

Motion #153 - Aaron motioned nomination of Deidre for the position of Board Vice President. Linda seconded. Motion carried.

Motion #154 - Aaron motioned to approve the 2020 Annual Report for Public and Association Libraries. Deidre seconded. Motion carried.

Motion #155 - Deidre motioned to approve the Consent Agenda. Kim seconded. Motion carried.

Motion # 156 - Deidre motioned to approve payment of bills. Gerald seconded. Motion carried.

Committee Reports:

Building Maintenance - Did not meet.

Policy - Did not meet.

Finance - Met 2/10. Reviewed 2021/2022 Library Budget.

Planning - Did not meet.

Personnel - Will meet 3/2.

Friends - Approved staff enhancement gift of \$100 Visa card on anniversary of each staff hiring date. Will contribute \$6,000, 2020, 2021 to the Library Accessibility Project /Library capital budget.

Director's Report
Submitted by Judy Schewe
Naples Library Board Meeting
February 17, 2020

January Statistics:

- New Materials Added –32 Adult titles, 24 YA titles, 68 Juvenile titles, 18 Media -Total= 142
- Circulation by patron - 1637 items (Adult- 1381, Teen- 8, Child-156, Admin -16, Homebound -21, School -55)
- Weeded Materials –33 (items that have not circulated in over 5 years)
- New Users - 6 (6 adult)
- Overdrive- eBooks 226, eAudio 172, TOTAL-398
- Wi-Fi Users: 137 sessions
- Social Media & Website Statistics: FACEBOOK Likes –1,268, Followers –1,435, Reach-6,009 Video Views - 5,900
- Library Visits - 192
- Reference questions - 84
- WEBSITE -Total Views –688, Visitors –248

January Programs

- Children Story Time – 4 Virtual Programs, 3,468 views
- Adult –2 Zoom Book Clubs, 4 Sherpa Job Search Workshops, 3 NY State Library Virtual Speaker Programs, 2 PBS Books Facebook Live Programs - 32 participants
- Total – 15 programs, 3,500 views/ participants

No on-site scheduled programs are taking place at Naples Library at this time due to Covid-19.

Virtual programs included Story Times, Book Clubs, NY State Public Library Speaker Series, Free workshops through the Macedon Library - Job Sherpa Sessions for Job Searches in the Virtual World, PBS Books Facebook Live Events.

Youth Services

Ally Makepeace continues to provide Virtual Story Times for the community via Facebook Live videos for the month of January. Naples Library hosted four Storytimes in January that follow a theme each week. Parents and children are invited to watch and listen to stories, sing songs, do movements, and learn at-home activities.

Story Time themes this month included: Best of 2020 Picture Book Reviews, New Year Celebration, frogs, hibernation and penguins.

Ally prepped several new bilingual (spanish) books for usage in future storytimes! Ally makes all her own original felt characters and objects for the library programs. She also does original drawing on the dry erase board, does interactive activities, and takes time to explain concepts to children, explains the meaning of words that may be new to the child, and considers repeated readings of the same book so the child has several opportunities to learn new concepts and words.



All youth virtual literacy and STEM programming provided at this time is helping to fulfill Strategic Plan Section 3, Part 3 to Address Underserved Populations in the Community: School-Aged and Teens in Naples.

Adult Services

Naples Library Eco Book Club with Cumming Nature Center did not meet in January. Spring Eco-Book Clubs will be on the Zoom platform due to Covid-19. Judy hosted the “Choose Your Own Adventure” Book Club on Zoom. Telephone and in-person reference and patron pick-up service continues. Patrons are coming into the library to use computers, browse and do archival research. Naples Library Annual Report was sent to patrons via email platform Benchmark. The History Book Club met in January in collaboration with the Naples Historical Society, the theme was American Revolution. January’s History Book Club theme was the American Presidents. Two people from Naples attended Virtual Job Search with Hannah Morgan through the Macedon Library. The library is promoting a virtual Speaker Series through the New York State Library.

Staff

All staff continue to wear masks and use hand sanitizer. Daily health screening sheets are filled out by staff as well as routine cleaning logs. Kendyl is attending the VIRTUAL Library Skills Academy through NYLA. In January she attended three sessions- Intro, Reference, and Public Service I. She will attend three more sessions in February. Bi-Annual staff payroll certification was sent to Ontario County Human Resources as well as salary changes.

Building

Judy Schewe met with the Friends of Naples Library to discuss fundraising efforts for the proposed elevator or lift (Strategic Plan Section 3, Part 1 - Physical Space: Increasing the Accessibility and Functionality of the Library.) Aaron and Judy met with Ron Kirsop and Suzanne Macaully from PLS to discuss a timeline and procedures to start the accessibility project. Casco Security Company installed a new wireless panel and circulation desk panic button as approved by the Library Board.

Finance

Judy and Janis worked on a draft of the 2021-2022 Budget to submit to the Finance committee for review.

Gifts & Grants

Kay Landino gave a gift of \$100 to purchase books in memory of Jason Trzeciak, son of Tad Trzeciak of Naples. Books are being acquired that reflect Jason's interests and passions. A letter of appreciation has been sent to Ms. Landino and a note of acknowledgement has been sent to Tad Trzeciak. Judy met with Joy Gardiner and Gail Rumsey to discuss how the friends Group could underwrite some Summer Reading Program expenses. The Friends want to provide free books to children and youth.

PLS

Judy and Kendyl attended Intro to Google Forms virtually. In this introductory workshop, we covered the various ways to use Forms including making polls, managing event registration, customizing Forms with our library's branding colors and logo and how to easily review and analyze the information collected in our survey.

Judy and Kendyl also attended Evergreen 3.6 for Holdings Maintenance workshop with demonstration of the latest features and look of the catalog. PLS staff also reviewed templates, and how to create and use them.

Judy attended *The Impact of COVID-19 on Individuals with Disabilities*. Erin DiCesare, Director, Learning & Organizational Development and Courtney Liggett, Principal from the Mary Cariola Center, talked about the impact of COVID-19 on individuals with disabilities and their families. This awareness can help our library continue to meet the needs of all of our library users and provide exceptional service.

Judy also attended *Sesame Street in Communities: Round 2*. WXXI Education's Cara Rager gave an update on a new Sesame Street in Communities project that includes a special opportunity for libraries. She reviewed SSIC tools for virtual engagement, explored new Health Emergency resources focused on addressing COVID-19 topics, brainstormed ways that we can share physical materials with rural families, and went over the Sesame Street Library Mentor opportunity.

Due to the impacts of state-wide budget cuts, the Pioneer Library System will be discontinuing free access to Mango Languages on January 1.

[Annual Report to the Community](#)